



City and County of Swansea

**Minutes of the Swansea Bay  
City Region Joint Committee**

Remotely via Microsoft Teams

Thursday, 10 September 2020 at  
10.30 am

**Present:**

**Councillors:**

Emlyn Dole	Carmarthenshire Council
Ted Latham	Neath Port Talbot Council
David Simpson	Pembrokeshire Council
R C Stewart	Swansea Council

**Co-opted Non-Voting Representatives:**

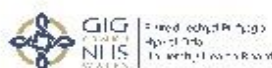
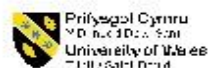
Maria Battle	Hywel Dda University Health Board
Ray Selby	University of Wales Trinity Saint David
Emma Woollett	Swansea Bay University Health Board

**Officers:**

Richard Arnold	Swansea City Region Finance Manager (Swansea Bay City Region)
Jonathan Burnes	Swansea Bay City Region
Huw Evans	Head of Democratic Services (Swansea Council)
Jason Garcia	Audit Wales
Jon Haswell	S151 Officer (Pembrokeshire Council)
Greg Jones	Communications & Marketing Officer - City Deal (Carmarthenshire Council)
Tracey Meredith	Joint Committee Monitoring Officer (Swansea Council)
Chris Moore	Joint S151 Officer (Carmarthenshire County Council)
Nicola Pearce	Director of Environment (Neath Port Talbot Council)
Phil Roberts	Chief Executive (Swansea Council)
Wendy Walters	Chief Executive (Carmarthenshire Council)

**Apologies for Absence:**

Councillor(s) Rob Jones (Neath Port Talbot Council)  
Medwin Hughes (University of Wales Trinity Saint David), Edward Tomp (Chair of Economic Strategy Board) and Steve Wilks (Swansea University)  
Steve Phillips (Chief Executive (Neath Port Talbot Council)) and Ian Westley (Chief Executive (Pembrokeshire Council))



**81 Election of Swansea Bay City Region Joint Committee Chair.**

The Head of Democratic Services asked for nominations for Chair. A nomination was received for Councillor R C Stewart. The nomination was proposed and seconded.

**Resolved** that Councillor R C Stewart be elected Chair for the Municipal Year 2020-2021.

**Note:** The Joint Agreement states that the remaining Leaders of the three Councils act as Joint Vice-Chairs.

**Councillor R C Stewart (Chair) Presiding**

**82 Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interest(s) were declared.

**83 Minutes.**

**Resolved** that the Minutes of the Swansea Bay City Region Joint Committee held on 9 July 2020 be signed and approved as a correct record.

**84 Announcement(s) of the Chair.**

The Chair made no announcements.

**85 Public Questions**

There were no public questions.

**86 Audit Wales Report on Swansea Bay City Region Joint Committee Statement of Accounts (2019/2020).**

Jason Garcia, Audit Wales presented the "Audit Wales, Audit of Accounts Report 2019-2020 for the Swansea Bay City Region Joint Committee". The Auditor General is responsible for providing an opinion on whether the Statement of Accounts demonstrate a true and fair view of the position of the Swansea Bay City Region Joint Committee as at 31 March 2020.

Jason Garcia (Audit Wales) responded to questions of a technical nature whilst Chris Moore (Swansea Bay City Region Section 151 Officer) responded to questions relating to the position of the Swansea Bay City Region.

**Resolved** that:

- 1) The Audit Wales audit of the 2019-2020 Statement of Accounts report for the Swansea Bay City Region Joint Committee be received.

**87 Swansea Bay City Region Joint Committee Statement of Accounts (2019/2020).**

The Swansea Bay City Region Section 151 Officer (Chris Moore) submitted a report which sought approval of the Swansea Bay City Region Programme's Annual Statement of Accounts 2019-2020.

**Resolved** that the 2019-2020 post-audited Swansea Bay City Region Statement of Accounts be approved in order to comply with the Accounts and Audit (Wales) Regulations 2014, as amended in 2018.

**88 Letter of Representation to Audit Wales.**

The Swansea Bay City Region Section 151 Officer (Chris Moore) submitted a report which sought formal acknowledgement of the Swansea Bay City Region Section 151 Officer's letter of Representation to Audit Wales.

**Resolved** that the Swansea Bay City Region Section 151 Officer and Chair of Joint Committee's Letter of Representation to Audit Wales be acknowledged.

**89 Financial Monitoring Report 2020/21 - Swansea Bay City Deal Outturn Position.**

The Swansea Bay City Region Section 151 Officer (Chris Moore) submitted a report which informed of the year end forecast outturn position in respect of the Portfolio Management Office (PMO), Accountable Body, Joint Committee and Joint Scrutiny Committee administration functions.

**Resolved** that the annual accounts of the Swansea Bay City Region be reviewed.

**90 External Review into the Swansea Bay City Deal Programme.**

The Swansea Bay City Region Programme Director submitted a report which informed of the Swansea Bay City Region Peer Review outcome and recommendations.

**Resolved** that the external peer review report be approved and that the Swansea Bay City Region Portfolio Management Office be authorised to implement an action plan based on the six recommendations.

**91 Economic Strategy Board Chair and Vice Chair.**

The Swansea Bay City Region Programme Director submitted a report which informed of a temporary change of Chair and the appointment of a Vice-Chair of the Economic Strategy Board (ESB).

**Resolved** that:

- 1) The appointment of Chris Foxall as Chair of the ESB for a period of up to 6 months be approved.
- 2) The appointment of Amanda Davies as Vice-Chair of the ESB for a period of up to 6 months be approved.

- 3) Both appointments be reviewed after 6 months or at such time as necessary.

**92 Swansea Bay City Deal Projects Update. (Verbal)**

The Swansea Bay City Region Programme Director provided an update on the projects forming part of the City Deal Programme. Those projects include:

- Digital Infrastructure;
- Homes as Power Stations;
- Life Science & Well-being Campuses Project;
- Life Science & Well-being Development Planned for Llanelli;
- Pembroke Dock Marine;
- Skills & Talent;
- Supporting Innovation & Low Carbon Growth;
- Swansea City and Waterfront Digital District;
- Yr Egin.

**Resolved** that the updates and the progress be noted.

The meeting ended at 11.27 am

**Chair**